

GDPR information clause

Information for the employees / subcontractors / persons authorized to represent or make statements on behalf of the business partner of the SOGESSUR SA Branch in Poland.

Who is the data controller of your personal data?

The controller of personal data is **SOGESSUR S.A. Branch in Poland** with its registered office in Wrocław, ul. Plac Solny 16, 50-062 Wrocław

You can contact the data controller:

- ✓ electronically at the email address:
serwisklienta@societegenerale-insurance.pl
- ✓ by telephone on the number (71) 774 29 99
- ✓ in writing at the controller's address.

In all matters concerning the processing of personal data and the exercise of rights related to the processing of data, please contact the Data Protection Officer appointed by the controller by e-mail iod@societegenerale-insurance.pl or in writing to the address of the controller.

What is the purpose and legal basis for processing your personal data?

The data controller may process your data for the purpose:

- ✓ performance of the agreement binding the controller with the legal person which you represent or to take action prior to entering into a contract, pursuant to art. 6 par. 1 b of GDPR,
- ✓ fulfillment by the controller of obligations arising in particular from tax and accounting legislation and sanctions arising from international obligations (art. 6 par. 1c of the GDPR),
- ✓ if necessary, in order to pursue claims or defend against claims related to the agreement concluded by SOGESSUR S.A. Branch in Poland with legal person which you represent - the legal basis for the processing is the necessity of the processing to pursue the controller's legitimate interest (art.6 par.1 f of GDPR); the controller's legitimate interest is to be able to pursue claims and defend against claims resulting from the agreement concluded.

From whom did we obtain your personal data?

In case of personal data not collected from you, the source of your data is your employer or principal or a contracting party or publicly available sources, e.g. the National Court Register.

How long will we keep your personal data?

Depending on the legal basis for processing your personal data, we will retain it until the statute of limitations for contractual claims or the legal obligation to retain data expires, or until we have fulfilled our legitimate interest.

Who can be the recipient of your personal data?

The data may be transferred to entities processing personal data on behalf of the controller, among others to IT service providers, whereby such entities process the data on the basis of a contract with the controller and only in accordance with the controller's instructions.

What kind of personal data do we process?

The controller processes such data as:

- ✓ name and surname
- ✓ professional position
- ✓ contact details (e-mail, telephone number)
- ✓ additionally, in the case of representatives, these may also include address, PESEL, ID card number.

What rights do you have with regard to the processing of your personal data?

- ✓ You have the right to access data, the right to rectify it, the right to delete data, the right to limit processing, the right to object to processing carried out on the basis of a legitimate interest of the controller, the right to data portability.
- ✓ You have the right to lodge a complaint with the President of the Office for Personal Data Protection, if you consider that the processing of personal data violates the provisions of the GDPR.

In order to exercise these rights, please contact the controller or the Data Protection Officer.

Will your personal data be transferred outside the European Economic Area?

Your personal data may be transferred outside the European Economic Area. Such transfer will take place provided that an adequate level of protection of your data is ensured or appropriate security measures are implemented, including standard contractual clauses approved by the European Commission or binding corporate rules approved by the competent supervisory authority. Upon your request, the controller will make available a copy of the document governing these safeguards.

What else is worth knowing?

The provision of personal data is voluntary. In the case of a person who is a contractual party or a party's representative, the provision of data is a condition for the conclusion of a contract.